

Private Organization Facility Resource Guide

1. **Directorate of Family and Morale, Welfare and Recreation:** Bldg 4248

- a. Open: M-F 0730-1630
- b. Restrictions: Conference Room available by appointment only.
- c. POC: DFMWR HQs
- d. Phone Number: 502-624-2628
- e. Cost: No Charge
- f. Capacity: 20

1. **DFMWR Stewart Training Center:** Bldg 67

- a. Open: M-F 0730-1630
- b. Restrictions: Training Room available by appointment only.
- c. POC: DFMWR HQs
- d. Phone Number: 502-624-5875
- e. Cost: No Charge
- f. Capacity: 50

2. **Hansen Center:** Bldg 1053 (NOT AVAILABLE FY:10)

- a. Open: M-F 0730-2030 Saturday by appointment only
- b. Restrictions: All activities beyond normal business hours are by appointment only. All events should be finished with enough time to provide for break down and clean up by 2000. Not available FY 10, currently being used by the CDC.
- c. Phone Number: 624-1838
- d. Cost: \$50 Refundable deposit if food is served.
- e. Capacity: 250 Max

3. **Leaders Club:** Bldg 1118

- a. Open: Hours vary by requests.
- b. Restrictions: No outside food or beverage except specialty cakes by AR 215. Ideally reservations should be made one month in advance. Final menu request must be made a minimum of five business days prior to the event.
- c. Phone Number: 502-942-8332 EXT: 210
- d. Website: Fort Knox Leaders Club
- e. Cost: Room fees may be covered if event qualifies as an Official Function (see POC for details). Prices vary depending on services rendered and room request. Example:
25-50 people can range from \$175-\$325
- f. Capacity: Range from 0-350
- g. **Tankers Lounge**-Available M-F 1100-1300, no cost, Capacity varies upon desired set up, 100 Max. Call FKLC for reservations.

4. **Library:** Bldg 400 (NOT AVAILABLE FY:10)

- a. Open: Not available for Meetings until renovations are complete: late 2010 early 2011.
- b. Restrictions: None at this time.
- c. POC: Barr Library
- d. Phone Number: 624-1232
- e. Website: Barr Memorial Library
- f. Cost: No Charge
- g. Capacity: Approx 75

5. **Bowling Center:** Bldg 2385

- a. Open: Monday-Thursday 10:00am-10:00pm: Friday-Saturday 10:00am-2:00pm: Sunday & Holidays 12:00pm-6:00pm: TUESDAY's are the best evenings for events such as Meetings.
- b. Restrictions: There are no use restrictions; however, as a professional courtesy to the Bowling Alley the group may solicit business from the staff: drinks, appetizers, or meals of some sort.
- c. Phone Number: 624-4740
- d. Website: Houston Bowling Alley
- e. Cost: No Charge; however, rooms are not private.
- f. Capacity: Snack Bar Area: 45

6. **Gallotta's:** Bldg 7959

- a. Open: Monday-Thursday 11:00am-9:00pm: Friday-11:00am-10:00pm: Saturday 4:00pm-10:00pm: Sunday 4:00pm-9:00pm
- b. Restrictions: There are no restrictions for the use of rooms; however, as a professional courtesy to Gallotta's the group may solicit business from the staff: drinks, appetizers, or meals of some sort.
- c. POC: Manager on Duty
- d. Phone Number: (502) 942-6356
- e. Website: Gallotta's
- f. Cost: No Charge for meeting rooms.
- g. Capacity:
 - i. Rose Room: 35
 - ii. Tuscan Room: 60

7. **Waybur Theater:** Bldg 1102

- a. Open: M-F 0700-1700
- b. Restrictions: Food in lobby area only. Extended duty hours available on a case by case basis.
- c. Phone Number: 624-7213
- d. Cost: Overtime cost may apply for extended duty hours. Case by Case.
- e.. Capacity: 625 Max

8. **Olive Theater:** Bldg 5928

- a. Open: M-F 0830-1630 S-S 1030-1630
- b. Restrictions: Extended duty hours available on a case by case basis. AAFES Movie showing takes precedence in schedule. Olive Theater should be a last option as it is normally very busy.
- c. Phone Number: 624-7213
- d. Cost: Typically no cost associated.
- e. Capacity: 625 Max

9. Abrams Auditorium: Bldg 4554

- a. Open: M-F 0830-1630
- b. Restrictions: Food in lobby area only. Extended duty hours available on a case by case basis.
- c. Phone Number: 624-7213
- d. Cost: Typically no cost associated.
- e. Capacity: Approx-250

10. Wickam Inn Conference Room

- a. Open: Varies upon request.
- b. Restrictions: Outside food and beverage is not authorized. Wickam will provide snack/break food and beverage for \$2.00 per person, per break.
- c. POC: Fort Knox Lodging
- d. Phone Number: 943-1000 or 1833
- e. Cost: \$30.00
- f. Capacity: 35 people

11. Rocker II

- a. Open: Varies upon request, daytime availability is best.
- b. Restrictions: Outside food and beverage is not authorized.
- c. Phone: 942-0409
- d. Cost: Food and Beverage only.
- e. Capacity: Up to 200.

12. Housing Welcome Center

- a. Open: Contact for more info.
- b. Restrictions:
- c. Phone Number: 502-799-6560
- d. Website: Housing Community Centers

13. Education Annex: Bldg 65

- a. Open: Contact Annex for more info.
- b. Restrictions:
- c. Phone Number: 624-5537
- d. Cost:
- e. Capacity: